



## Fort Aquatics and Gymnastics

### CUSTOMER CHECKLIST FOR BIRTHDAY PARTY

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1. Did you send invitation to all friends and family? \_\_\_\_\_
2. Did you send invitees the waiver form – the QR code is on invitation? \_\_\_\_\_
3. Did you provide them the address and directions to the party center? \_\_\_\_\_
4. Did you ask invitees to bring appropriate clothing for swim and gym? \_\_\_\_\_
5. Did you order the cake, candle and lighter? \_\_\_\_\_
6. Did you buy snacks and beverages? \_\_\_\_\_
7. Did you buy Decorations & birthday balloons ? \_\_\_\_\_
8. Did you buy plates, paper towels, cups, forks & spoons? \_\_\_\_\_
9. Did you buy ice? \_\_\_\_\_
10. Did you shop around to buy items for goodie bags? \_\_\_\_\_
11. Do you have any return gift that you need to buy for the party? \_\_\_\_\_
12. Did you pack a camera and charge your batteries? \_\_\_\_\_